

**COMPASS PUBLIC CHARTER SCHOOL
BOARD MEETING MINUTES
April 20, 2010**

Executive Session

Following a roll call vote in public session, the board held an executive session pursuant to Idaho Code Section 67-2345 (l) (a) To consider hiring a public officer, employee, staff member or agent, unless a vacancy in an elective office is being filled; (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency and (f) To consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation.

At 6:14 p.m., Chairman Barrus called the executive session to order. Members present were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse, and Director Fairbanks.

The board gathered information and discussed details relating to employee contracts, the acquisition of the property and possible litigation.

At 7:35 p.m., Director Moorhouse *moved for adjournment, by unanimous consent*. Chairman Barrus declared the executive session adjourned, without objection.

Public Session –The board met at Compass Public Charter School, 2511 W. Cherry Lane, Meridian, Idaho.

1. Opening of Meeting

- a. Call Meeting to Order: At 6:13 p.m., Chairman Barrus called the meeting to order.
- b. Roll Call: The secretary called the roll. Members present were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse and Director Fairbanks.
- c. Call for Executive Session: Chairman Barrus asked if there was a *motion to enter into an executive session pursuant to Idaho Code Section 67-2345 (l) (a) To consider hiring a public officer, employee, staff member or agent, unless a vacancy in an elective office is being filled; (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency and (f) To consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation*. Director Simmons *so moved*. Director Adolf seconded the motion and a roll call vote was taken. Members voting in favor were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse and Director Fairbanks. There were no dissenting votes.
- d. Reconvene Public Session: At 7:39 p.m., Chairman Barrus reconvened the public session.
- e. Pledge of Allegiance: Mr. Jacob led the pledge.
- f. Approval of Agenda: Chairman Barrus stated that the agenda would need to be amended to include an executive session as item 6. Director Adolf *moved that the agenda be amended to include an executive session as item 6 and approved, by unanimous consent*. Chairman Barrus declared the agenda amended and approved, without objection.
- g. Approval of Minutes: Chairman Barrus stated that there were several minutes to consider. She asked if there was a motion concerning the minutes from the March 9, 2010 special meeting. Director Simmons *moved that the minutes from the March 9, 2010 special meeting be approved, by unanimous consent*. Chairman Barrus declared the minutes from the March 9, 2010 special meeting approved, without objection. Director Fairbanks *moved that the minutes from the March 11, 2010 meeting be approved, by unanimous consent*. Chairman Barrus declared the minutes from the March 11, 2010 meeting approved, without objection. Director Adolf *moved that the minutes from the March 15, 2010 special meeting be approved, by unanimous consent*. Chairman Barrus declared the minutes from the March 15, 2010 special meeting approved, without objection. Director Fairbanks *moved that the minutes from the March 17, 2010 special meeting be approved, by unanimous consent*. Chairman Barrus declared the minutes from the March 17, 2010 special meeting approved, without objection. Director Simmons *moved that the minutes from the March 18, 2010 special meeting be approved, by unanimous consent*. Chairman Barrus declared the minutes from the March 18, 2010 special meeting approved, without objection.

Director Adolf *moved that the minutes from the March 25, 2010 special meeting be approved, by unanimous consent.* Chairman Barrus declared the minutes from the March 25, 2010 special meeting approved, without objection.

- h. Persons wishing to speak to a Non-Agenda Item: Chairman Barrus reported that Janice Christensen had signed in to speak to a non-agenda item. Mrs. Christensen stated that one of the things that had drawn her to Compass Public Charter School was that CPCS offered students Spanish classes at a young age and continued the classes through high school. She said that when her 6th grade student brought home information about electives for the 2010-11 school year, she noticed that Spanish was offered for only one grading period. She expressed concern about the change. Administrator Trudeau explained that, due to budgetary cutbacks, when the current elementary Spanish teacher resigned, the board/administration chose to not fill the position. Mrs. Trudeau reported that Spanish would still be offered to 7th through 12th grade students and that the staff was working on ways to incorporate some Spanish instruction in the elementary grades.

2. Reports

- a. Administrators Report: Administrator Trudeau reported that ISAT testing was in progress. She also pointed out that the calendar was very full for the next several weeks. Mr. Jacob reported that a CHHS student would be receiving the mayor's award. He also reported that the staff had met to start graduation planning. Linette Gregg will be the graduation coordinator. Erin Gatfield and Mark Miller will oversee senior projects.
- b. PFA Report: Christy Haddock reported that PFA elections were held. Wendy Long will be serving as the president, with a full committee. Ms. Haddock also reported that the yard sale proceeds were approximately \$750.
- c. Nominating Committee Report: Susan Luke reported that the nominating committee had received no applications. Chairman Barrus stated that the application was not on the website, as she had expected. Mrs. Luke said she would contact Jeni Murphy, the webmaster, about placing the application on the site.

3. Old Business

- a. Bank Account Modification Update: Clerk Stover reported that she had received information about bank accounts that were available to CPCS. The current Wells Fargo account could be changed to an Advantage Business Package that included a low fee checking account, a high yield savings account, and an option to continue direct deposit for a much lower fee. Clerk Stover also stated that the board should consider opening a second checking account that could be used by a flex plan provider for reimbursements to participating employees. She explained that XpressFlex, the current flex plan provider was going out of business. Mrs. Stover had contacted 2 flex plan providers and was recommending expanding the current AFLAC account to include flex plan administration. Director Fairbanks *moved that CPCS switch to AFLAC as the flex plan provider and open a checking account to handle contributions and reimbursements.* Director Simmons seconded the motion and a roll call vote was taken. Members voting in favor were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse and Director Fairbanks. There were no dissenting votes. Director Adolf *moved that CPCS convert the current account to an Advantage Business Package with Wells Fargo.* Director Simmons seconded the motion and a roll call vote was taken. Members voting in favor were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse and Director Fairbanks. There were no dissenting votes.
- b. Schedule Budget Hearings: Chairman Barrus stated that it was time to schedule the budget hearings. A hearing to amend the 2009-2010 budget and a hearing to adopt a 2010-2011 budget would be held. The timeline sent out by the state department of education was reviewed. Administrator Trudeau reported that because of the state's declaration of a financial emergency, the requirements for scheduling and holding the hearings had been changed for the current year. Chairman Barrus asked the clerk if having the hearing set for June 10 would allow enough time. The clerk said it would and asked if the board planned to hold a budget workshop. Consensus was that the budget had already been carefully examined and the board felt they could confidently answer questions at the hearing. Director Adolf *moved that the budget hearings be scheduled for June 10, 2010.* Director Simmons seconded the motion and a vote was taken. The motion passed with a vote of 5 in favor, 0 opposing.
- c. Facility: Chairman Barrus provided an update on the facility purchase. She reported that the Idaho Charter School Commission had issued Compass a notice of defect on March 18, 2010. Compass was allowed 30 days to submit a corrective action plan and Administrator Trudeau had submitted the plan to the Commission over Spring break. Chairman Barrus reported that the board had received a written statement that the lease payment would be reduced, but no lease addendum had been received, to date. Chairman Barrus recognized that Troy Schultz had signed in to speak to this item. Mr. Schultz declined to comment. Chairman Barrus explained that the owners of the building were asking \$5,200,000 for the building. She explained that no appraisal has been done in the last year. The board was working with R.W. Baird Company to begin the bonding process. To date, it was unclear if R.W. Baird would require an appraisal to complete the process. Chairman Barrus said that the board needed to decide if they would make an offer to Mr. Peterson and What's Next, LLC for the purchase of the building. Mr. Luke had provided the board with a draft letter of intent to the owners. The letter contained some

blanks, including the purchase price, which would need to be filled before the letter could be sent. Chairman Barrus reported that R.W. Baird has indicated that the possibility of bonding looks promising. Director Fairbanks *moved that Compass Public Charter School offer to purchase the building located at 2511 W. Cherry Lane, Meridian, Idaho for \$4,200,000 plus costs associated with the bonding process and enter into a letter of intent.* Director Simmons seconded the motion. Chairman Barrus asked if there was any discussion of the motion. Director Adolf asked if the monthly payment on 4.2 million plus associated costs would fall within the projected budget. Chairman Barrus said that an exact figure was not available, but the monthly payment should fall in the low 30 thousands. Administrator Trudeau said that the projected 5 year balanced budget that she had submitted to the Idaho Charter School Commission was figured with a monthly payment of \$32,000. She also said that the payment amount was somewhat flexible, according to the details of the bond which would be worked out with R.W. Baird. Director Moorhouse *moved that the motion be amended to say that the offer would be \$4,200,000 including the fees associated with the bonding process.* Director Adolf seconded the motion. Director Adolf questioned the school's ability to maintain a \$32,000 monthly payment if there was another financial downturn. Board attorney, Chris Yorgason, explained that when the bond was issued, one of the associated costs was to set up a reserve account that typically holds one year's worth of payments. While that reserve is difficult to access, during an extreme emergency, it could be used. Chairman Barrus asked if there was further discussion, seeing none, she called for a vote on the amendment. A roll call vote was taken. Members voting in favor of the motion to amend the original motion were Director Adolf and Director Moorhouse. Members casting dissenting votes were Chairman Barrus, Director Simmons and Director Fairbanks. Chairman Barrus stated that the motion to amend had failed. Chairman Barrus called for a vote on the original motion. A roll call vote was taken. Members voting in favor of making an offer of \$4,200,000 plus costs associated with the bonding process were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse, and Director Fairbanks. There were no dissenting votes.

4. New Business

- a. PFA: Chairman Barrus asked Christy Haddock to come forward. She thanked Mrs. Haddock for doing such a phenomenal job of PFA leadership over the last two years. Mrs. Haddock was given a standing ovation. Janice Christensen had signed in to speak to this agenda item. Mrs. Christensen echoed everything that Chairman Barrus had said.
- b. Teacher Contracts: Chairman Barrus stated that the board and administration had recently learned that all movement on the salary scale, both vertical and horizontal, had been frozen by the state. Administrator Trudeau had presented the board with contracts for Mark Miller, Alyson White, Erin Gatfield, Jennifer Wangler, Toby Pinkerman, Brenda Choate, Ric Jacob, Jon Stadlander, Kerilyn Gibbs, Melissa Andersen, Howard Henning, Dr. Barbara Brown, Greg Cordero, Linette Gregg, Craig Dayton, John Fearey, Jessica Hill, Cindy Stroud, Susan Luke, Maria Simili, Kelly Trudeau, and Denise Abel. Director Moorhouse moved that the board approve the contracts, as submitted. Director Simmons seconded the motion and a roll call vote was taken. Members voting in favor were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse, and Director Fairbanks. There were no dissenting votes.
- c. Policy/Charter Amendment: Director Simmons explained that the board had made a change to the charter in September 2009, regarding the status of teachers' children for the lottery. She explained that Tamara Baysinger, of the Idaho Charter School Commission, had recently informed the board that the September 2009 changes did not align with the intent of the law. Chris Yorgason explained that the statute states that the status applies to children of all full-time employees, not just teachers. He also explained that since the statute does not specifically state that it applies to part-time employees, the board could assume that part-time employees were meant to be excluded. Chairman Barrus said that the State Board of Education had not issued rules concerning this topic. Director Simmons *moved that the board amend the charter to give children of full-time employees of Compass Public Charter School enrollment preference status equal to founders for the purpose of the lottery. This admission will be limited to not more than ten percent (10%) of the capacity of Compass Public Charter School.* Director Fairbanks seconded the motion. Director Adolf asked what changes were really being made. Director Simmons responded that the motion added non-teacher full-time employees to the list of people whose children receive preference equal to founders and stated that children of all full-time employees receive status equal to founders for the purpose of the lottery. She explained that the September 2009 amendment had given them founder status, which was incorrect. A vote was taken. The motion passed with a vote of 5 in favor, 0 opposing.
- d. Action from Executive Session: Chairman Barrus said that there were no action items as a result of the executive session, but the board did need to tentatively schedule a meeting on Monday, April 26, 2010, at 5:30 p.m.

5. Consent Agenda: Chairman Barrus asked if board members had had opportunity to review the consent agenda, which contained a check register (3/1/2010-3/31/2010) showing expenses of \$144,426.29, a budget report from March 2010, an activities account report showing a balance of \$6,812.26, a Local Government Investment Pool account report showing a balance of \$405,889.82. Director Fairbanks *moved that the consent agenda be approved.* Director

Simmons seconded the motion and a roll call vote was taken. Members voting in favor of the motion were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse, and Director Fairbanks. There were no dissenting votes.

6. Call for Executive Session: At 8:40 p.m., Chairman Barrus asked if there was a *motion to enter an executive session pursuant to Idaho Code Section 67-2345 (l) (f) To consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation.* Director Adolf *so moved.* Director Fairbanks seconded the motion and a roll call vote was taken. Members voting in favor were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse and Director Fairbanks. There were no dissenting votes.
7. Reconvene Public Session: At 9:14 p.m., Chairman Barrus reconvened the public session.
8. Adjournment: At 9:15 p.m., Director Adolf moved for adjournment, by unanimous consent. Chairman Barrus declared the meeting adjourned, without objection.

Executive Session

Following a roll call vote in public session, the board held an executive session pursuant to Idaho Code Section 67-2345 (l) (f) to consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation.

At 8:47 p.m., Chairman Barrus called the executive session to order. Members present were Chairman Barrus, Director Simmons, Director Adolf, Director Moorhouse, and Director Fairbanks.

The board discussed details relating to possible litigation.

At 9:14 p.m., Director Adolf *moved for adjournment, by unanimous consent.* Chairman Barrus declared the executive session adjourned, without objection.

Chairperson

Secretary

Date Approved