

**COMPASS PUBLIC CHARTER SCHOOL  
2009-2010**

# K-8 Student/Parent Handbook

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## MISSION, VISION, PHILOSOPHY and CORE VALUES

### **Mission:**

The Compass Public Charter School's mission is to prepare each child with a personal compass that will guide them in life's directions. We do so by developing students who are competent, confident, productive and responsible young adults who possess the habits, skills and attitudes to succeed in life and be offered the invitation of a post-secondary education and satisfying employment.

### **Vision:**

Compass Public Charter School seeks to provide a well-rounded education in a safe environment, with high academic and behavioral expectations; where students, educators, and parents work in partnership to encourage the development of self-motivated lifelong learners and productive citizens who make positive contributions to society.

### **Philosophy:**

The philosophy of the Compass Public Charter School is grounded in the belief that when there is low threat and content is highly challenging, accelerated learning takes place.

### **Core Values:**

As our children chart their course through these tumultuous years, we hope to direct them to a safe harbor. Each child has the right to come to school without fear of taunting, teasing or violence. Each parent has the right to expect a school to provide a safe, kind environment for his/her child. Each staff member has the right to teach without fear of violence. Students, parents and teachers will experience peace of mind in the Compass Public Charter School setting. We believe that a kind environment should be extended through the potentially difficult middle school and high school years

Students and parents respect Compass Public Charter School teachers, as role models and instructors, for their commitment to education and their genuine concern for children. Intelligence, creativity, responsibility and loyalty are characteristics of the faculty.

Parents expect and appreciate direct and regular communication from faculty regarding their children. Reciprocally, parents are responsive to suggestions from teachers and administrators for helping students.

Compass Public Charter School recognizes each child as an individual who, by virtue of his/her humanity, is in community with all the other children in the school, regardless of age. By providing moral and ethical standards, the school prepares its students to accept the privileges and responsibilities of American citizenship. Every child is capable of achieving his/her potential to the fullest extent when afforded respect, fairness, kindness, discipline and appropriate instruction.

### **PARENT FACULTY ASSOCIATION (PFA)**

All parents of Compass are members of the Parents' Association, which exists to promote friendly relationships among parents, to acquaint them with the spirit of Compass Charter, to obtain their cooperation with its objectives for the development of their children and to initiate the parents' involvement in, and support for, projects and functions which aid the school academically, socially and financially.

The mission of the Compass Public Charter School Parent's Association is:

1. To help the school communicate with parents.
2. To help the parents understand the fundamental premises of the Charter the school was founded on.
3. To help schedule, promote and host student and parent activities.
4. To welcome new parents into the Association and to instill in the new parents the need for their continued involvement in and support of the school.
5. To encourage pride in the children and in the school.
6. To assist the school in promoting its reputation in the community.

Provide input regarding policies the Board of Directors is considering for adoption

### **BEHAVIOR EXPECTATIONS AND DISCIPLINE POLICY**

*Kindness will be the number one expectation for Compass Public Charter School students in the area of behavior. There will be an emphasis on politeness, honesty, and integrity. The umbrella under which these areas fall is called discipline, "to disciple."*

#### **There will be "zero" tolerance for unkindness at Compass Public Charter School**

If students are kind, there will be no fights, no gangs, and no name-calling. Kindness covers all areas that can potentially cause behavior problems in a school setting. Many of the school's awards are behaviorally related.

How will we accomplish our goal of a safe and orderly environment where students can learn and succeed? We will do this through our Expectation training and explanation of Rules and Reasons.

- First: We eliminate talking in areas where teasing, bullying, and harassment occur the most – hallways and bathrooms.
  1. No talking in the hallways or when entering or exiting assembly programs. This also creates fewer distractions to classes that are in session.
  2. Students will walk in straight lines. It is easier for adults to see where students' hands are and also what is in those hands.
  3. No talking in the bathrooms. This also prevents students using bathroom time for socializing when they should be in class learning.
  
- Second: Students will get to know one another and treat every student equally and respectfully.
  1. Students will sit with their class in the order in which they are in line when coming to an assembly.
  2. Students will not save seats in the lunchroom; they will fill the tables according to how they enter the lunchroom.
  3. Students will encourage all students to play in games at recess; no one should ever feel "left out".
  4. Students will **not** pass notes or whisper to friends as this gives other students the feeling of being excluded or even "talked about".
  
- Third: Students at Compass Public Charter School are expected to be polite.
  1. Students will say please and thank you to the cooks and servers.
  2. Students are expected to use napkins and talk quietly during lunch.
  3. Other manners are expected in the lunchroom and classroom as well, such as – cleaning up after one's self, saying excuse me, refraining from loud belching, picking their nose, covering their mouth when they cough, etc.

**Students will earn respect by always being respectful to others**

A primary goal at Compass Public Charter School is to provide a safe and orderly atmosphere that is conducive to learning. Students are expected to **always be respectful, honest, kind and to exhibit good work skills and use appropriate language.** Students are expected to **follow school rules and policies at all times.**

Students will receive consequences for inappropriate behavior. Some examples of behavior that **won't** be tolerated include: flagrant unkindness, disrespect, defiance, not using playground equipment appropriately, failure to follow the school dress code, use

of personal electronic devices during school, cheating, plagiarism, harassment, intimidation, profanity, violence, weapons, being in possession of drug paraphernalia or under the influence of drugs or alcohol, possession of vulgar material, and vandalism. The consequences for these infractions will correspond with the severity of the offense.

- When students commit an infraction, an incident report will be completed and the administrator or designee will determine an appropriate consequence based on the number of offenses and severity of the offense. Each incident report will be filed in the student's discipline file. Parents will also receive a copy of the incident report.
- Students who commit a more serious infraction or exhibit a pattern of inappropriate behavior will be out-of-school suspended while a behavior plan is developed. The student will appear before a Faculty Committee prior to reentry and the student is expected to agree and sign the behavior plan along with a parent/guardian.
- Non compliance with the behavior plan or additional infractions will likely result in either an extended out-of-school suspension or a recommendation to the Compass Public Charter School Board for an expulsion hearing pursuant to Idaho Code § 33-205.

Parents will be informed at the time of each infraction. We feel that all parents send their children to school expecting that their child will be taken care of physically, emotionally, socially, and academically. Compass Public Charter School will meet those expectations.

We appreciate your children and want you to know they are in good hands.

**Possession of a weapon, drugs and/or alcohol at school is an automatic suspension with an expulsion hearing in front of the Board of Directors.**

### **FIGHTING (BATTERY)**

Compass Public Charter School's philosophy "*is grounded in the belief that when there is low threat and content is highly challenging, accelerated learning takes place.*"

Fighting is diametrically opposed to "*low threat*". A fight is described as follows: Pushing, shoving, kicking, pulling, or physically connecting in an aggressive manner with another student. **Parents will be notified by the school administrator or designee of the fight (battery).**

The consequences for a fight are as follows:

**Elementary: K – Grade 8**

1 <sup>st</sup> Fight (Battery)	Grades K, 1, 2, 3: Loss of recess/P.E. for 5 school days. Loss of field trip privileges – one field trip. Grades 4, 5, 6, 7, and 8: 1 day in-school suspension, loss of recess/P.E. for 5 school days, loss of all remaining field trips for the school year.
2 <sup>nd</sup> Fight (Battery)	Grades K, 1, 2, and 3: In-school suspension 2 days plus loss of all remaining field trips for the school year. Grades 4, 5, 6, 7, and 8: 2 days out-of-school suspension plus 5 days detention which includes loss of recess, and all Specials. Police notification may occur depending on the circumstances.

Consequences may be different than outlined above at the discretion of the administrator. Consequences may involve actions up to and including suspension and/or expulsion. The discipline should be appropriate to the offense, age, and status of the individual.

Rationale: Loss of recesses, P.E., specials and field trips:

Recesses, P.E. and other specials are not as structured as the homeroom class setting. Other students must be allowed the peace of mind that in these less structured times they will be safe. Therefore, loss of recess, P.E. and/or specials is part of the discipline for fighting as it allows a cooling off period identified above as five (5) school days.

A field trip is any occasion when students are away from the school campus. Anytime students are involved in field trips, there is more liability for Compass Public Charter School. If a student is in a fight on the school campus, there is more liability if the same student is involved in a subsequent incident off school campus, otherwise known as a field trip.

## ACADEMIC HONESTY

Avoid the temptation to pass off other writers' words as your own without crediting the other person. You are to be evaluated on your own work. Cheating and plagiarism are not acceptable. Plagiarism is a serious academic offense and a mark of dishonesty. Some examples of plagiarism are the following:

- Using a phrase or a sentence from a book or magazine article in your essay without acknowledging your source i.e. without putting quotation marks around the quoted material and without mentioning the author.
- Borrowing specific ideas from another writer without acknowledging your source, **even if you write the ideas in your own words.**
- Cutting and pasting into your own paper paragraphs of information retrieved from the world wide web, without acknowledging the source.
- Handing in as your own paper a paper someone else has written.
- Downloading an essay from the web and handing it in as your own.

If you plagiarize an assignment, you will receive "0" credit for the assignment, and you may be subject to further disciplinary action.

## SCHOOL DRESS CODE POLICY

In an effort to provide a safe and orderly school environment free of distractions for your children, we will expect the following dress guidelines followed by the students of Compass Public Charter School. Failure to follow the dress code policy will result in consequences as outlined in the behavior policy.

1. Gang attire of any kind is strictly prohibited (i.e., hair nets, bandanas, garments that are suggestive, colors, bandanas, or belts that have gang symbols on them).
2. Garments/items that advertise illegal substances or obscene statements are not allowed.
3. Pants will be worn at the waist! We do not want to see your undergarments!
4. Brief garments such as halter-tops, shirts that don't cover the stomach when sitting (bare midriffs), tube tops, net tops, tank tops, spaghetti straps, and plunging necklines (front or back) are **not** appropriate. Length of shorts and skirts should be at the mid-thigh, shorts and skirts shorter than mid- thigh length will be considered inappropriate.

5. Makeup (lipstick, rouge, blush, eye makeup including mascara) is not allowed at Compass Public Charter School before 9th grade. Blemish correction and clear lip-gloss are acceptable.
6. Attire and footwear must be safe for students and others, non-distracting, and conducive to learning.
7. Any attire or grooming habit that disrupts the educational atmosphere will not be allowed.

### **PERSONAL ELECTRONIC DEVICES**

Compass Public Charter School's goal is to provide an academic environment, free of distractions, that are conducive to learning, and a social environment that supports the development of kind and respectful relationships. Use of electronic devices such as game boys, MP3 players, CD players and cell phones during any period of time at school is in conflict with both of these goals. When students attempt to use these devices in the classroom they are not learning and they are distracting the learning environment of other students. When students utilize these devices during free time such as lunch and recess, they are isolating themselves rather than developing social skills that will benefit them in life.

Parents who wish for their child to carry a cell phone for emergency purposes (for example – students who walk home) should instruct their child to keep the cell phone off during school hours and stored in their backpacks.

### **MORNING AND AFTERNOON SUPERVISION**

#### **Morning:**

Supervision on the school grounds is provided 20 minutes before school starts for Grades K through 8. Because of the liability issue, your children should not arrive any earlier than 20 minutes before the start of the school day. Before that time, we know you will make thoughtful arrangements.

#### **After School:**

Supervision of students after school is provided for the 15 minutes immediately following the end of the school day. Your children should be picked up after school in a timely manner.

We want your children safe. This is the #1 priority at Compass Public Charter School.

## STUDENT ATTENDANCE POLICY

Students, parents, and educators recognize the importance of attendance and punctuality at all grade levels. Key reasons for regular and punctual attendance are employability, educational benefits and success in school.

- **Employability** – Punctuality and attendance are important skills for employment identified by employers. Developing these skills is critical whether students plan to work during the school year, after graduation, or after college.
- **Educational Benefits** - Regular attendance helps to assure that students are getting the benefits of a program that is 90% direct instruction at the K – 8 levels, 75% interdisciplinary study at the 9 - 12 levels along with 20% cooperative problem solving.
- **Success** – Students must be present in order to experience success. Further, each student’s presence enhances the success of the entire class.
- **Financial Solvency of our School** – The school’s funding is based on obtaining an average of 96% attendance in Kindergarten through grade 8. Average daily attendance is determined on a weekly basis. It is critical to the financial viability of the school that parents/guardians adhere to their commitment of at least 96% attendance. Students who are not in attendance 96% of the time and whom are not on a 504 Accommodation Plan or have an IEP that accommodates for attendance will be referred to the Board of Directors for discussion of appropriate action that may include denying promotion to the next grade. Additionally, it is the policy of Compass Public Charter School to administratively withdrawal any student who accumulates 5 consecutive unexcused absences (see Withdrawal Policy below).

**Excused Absences** – Absences due to illness and death in the family are the only absences that Compass Public Charter School will consider excused absences. All other absences will be considered unexcused. Compass Public Charter School recognizes that attendance decisions ultimately rest with the parent or guardian. In order for absences due to illness or bereavement to be excused, oral or written communication from the student’s parent or guardian must be received within 48 hours of the last day of the absence. A physician’s letter documenting the need for absence from school is required for excessive absences due to illness. All absences, excused or unexcused, count toward the 96% attendance criteria.

Student grades will be impacted by attendance as well:

At the 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grade level, 3 unexcused absences in a quarter will result in the dropping of one letter grade in each subject area during that same quarter.

At the K – 8<sup>th</sup> level, students who recognize the importance of attendance and punctuality will qualify for participation in the Citizen of the Week and Student of the Month programs.

**Make-up Work** – Make-up work and make-up tests are allowed for students who have excused absences only. It is not the burden of the classroom teacher to create alternative assignments or put together homework “packets” for students who miss school due to family choice.

**Tardies** – Students are expected to be in their assigned classroom when school starts, if they are not, the student will be considered tardy. The only “excused” tardies are for illness or scheduled medical appointments. 3 unexcused tardies is equivalent to one unexcused absence and furthermore subject to the policy/consequences related to unexcused absences.

## **GRADE PROMOTION**

Students’ 5<sup>th</sup> – 8<sup>th</sup> grade receiving a “C” or better grade average will be promoted to the next grade level. Students who do not obtain this academic goal and receive letter grades of “D” or “F” in 3 or more of the core subject areas (math, language arts, science, and social studies) may be recommended to the Board of Directors for retention. Each case will be determined individually. Generally, students recommended for retention shall receive the “returning student” preference for purposes of the lottery.

However, in the event that teacher/school records indicate contributing factors of poor attendance and/or consistent failure to complete school work assignments, the student will not only be recommended to the Board of Directors for retention but also will NOT be eligible for the “returning student” preference for purposes of the lottery. The student will be allowed to apply through the school’s lottery process to re-enter and repeat the grade level that was not completed successfully. Because the annual lottery occurs in the spring, prior to the end of the current school year, the 3<sup>rd</sup> quarter report card will be evaluated for those students in 5<sup>th</sup>-8<sup>th</sup> grade to determine which students may be entered in the lottery to repeat their current grade level. This will allow the student an equal opportunity to be drawn in the lottery, although the final decision for retention will be made at the end of the school year when final grades have been

determined. It is the parent/guardian's responsibility to enter the student's name in the lottery, per recommendation of the Compass Public Charter School Board, by completing a lottery application and following all of the same deadline procedures as outlined in the lottery policy.

### **WITHDRAWAL POLICY**

If it is brought to the attention of the Administrator of Compass Public Charter School that a family desires to withdraw their student(s) from Compass Public Charter School, a "Notice To Parent Regarding Student Withdrawal From Enrollment" form will be provided to the parent.

This form shall be completed and returned to the Administrative Assistant of the Compass Public Charter School within 2 business days of receipt. If the form is not completed and returned within 2 business days, personal contact shall be made with the parent by the Administrator of Compass Public Charter School or their designee to notify the parents that the student has been administratively withdrawn from Compass Public Charter School. Confirming written communication shall be sent to the parent(s) of the student.

If a student has unexcused absences for 5 or more consecutive days, the student may be administratively withdrawn in accordance with this policy. In the case of serious illness, the parent shall provide the school written documentation from a physician indicating the necessity for the student to be absent. If documentation is provided to the school, the student shall not be administratively withdrawn.

### **LEAVING THE CAMPUS**

If you need to pick up your child during the day, please check him/her out through the office. For safety reasons, students are not to leave the grounds at any time without a parent/guardian. A student who leaves school grounds without permission or without an adult will be considered truant. The local law enforcement will be contacted in the case of truancy.

### **HOMEWORK POLICY**

The education of today's children must be considered a team effort by both parents and teachers. Research shows that the most successful students, regardless of family income level or ethnic background, are those who have regularly structured homework time. This parent-assisted practice serves a dual purpose:

- It communicates to the child his/her priority in the parent's life. This contact time develops more than academic skills; it develops a sense of self-value, and builds memories.
- The discipline of nightly homework creates a habit that will benefit the student throughout life.

**School's objective for homework:**

- Practice/Review – reinforce skills and concepts taught during class
- Responsibility – develop organizational and time management skills as well as self-discipline
- Feedback – gives teachers a view of students understanding and application of material taught (4<sup>th</sup>-8<sup>th</sup>)
- Preparation – students preview material that will be presented and discussed in more detail during class (6<sup>th</sup>-8<sup>th</sup>)

It is our intent to require reasonable and constructive assignments that will encourage the student's success in the classroom. It is important that our parents share our beliefs about homework and will support us in this. We view parental support in the homework area as encouragement, setting a homework time, and following through to ensure that the work is completed. We don't expect parents to re-teach the assignment to their child or check the homework for errors. Additionally, to do well in school your child must be present, on time, healthy, rested, and attentive.

At the middle school level (6<sup>th</sup>-8<sup>th</sup>), homework expectations increase and the responsibility of completing homework and applying skills and knowledge obtained in class to outside class work rests upon the student. Students are expected to use their personal student agenda book to document homework assignments and due dates. Parents can support their student by establishing a structured homework time and checking their student's agenda book for assignment due dates. Students who fail to complete homework, may miss specials classes (music, art, newspaper, Spanish, etc.) to complete their work. This is a natural consequence and a method of holding students accountable, as well as helping them be prepared for further classroom discussions. The result of students not completing homework and being unprepared impacts the entire class; causing a disruption to the instructional effectiveness of the school. Therefore, those who habitually fail to complete homework will experience the following consequences:

- Five missing homework assignments may result in a Discipline Action Report (DAR) and a letter home to parents requesting a parent signature acknowledging that they are aware of the problem.
- A second DAR for missing homework will result in an Intervention Meeting with parent(s), student, teacher and school administrator to determine a corrective plan of action.

- A third DAR, may result in an in-school suspension as well as parent contact and the DAR being signed by the student and parent(s).
- A fourth DAR may result in an out-of-school suspension. In order for the suspended student to re-enter school, the student must prepare a written goal statement and academic commitment paragraph to present to their parent, teacher(s) and administrator in a scheduled meeting.
- Finally, if the same student receives a fifth DAR within the school year, the student and parent will be required to meet before the Compass Public Charter School Board for an expulsion hearing.

### **NATIONAL JUNIOR HONOR SOCIETY**

The National Junior Honor Society was established to recognize and encourage academic achievement while developing service, leadership and similar characteristics essential to citizens of a democracy. Membership in the Compass chapter of the National Junior Honor Society is an honor that the school bestows on selected students, beginning in the 6<sup>th</sup> grade. Members are expected to maintain the high academic achievement and good character which first earned them admittance into the chapter. Membership eligibility will be reviewed in the spring semester of each school year. Candidates eligible for membership selection must be members of the 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> or 9<sup>th</sup> grade. Candidates are eligible for membership selection after three full-time semesters and must have a minimum cumulative grade point average of 3.0. Their eligibility will then be considered on their service, leadership, and character. A six member faculty council will then select members from the candidates who demonstrate outstanding performance in service, leadership, and character.

### **SCHOOL AWARDS**

#### **Hall of Fame**

The Hall of Fame program motivates students to learn important basic math facts that they need to know for the rest of their lives. The classroom is full of students with wide ranges of individual needs and abilities. This program recognizes students for their own personal success, and it encourages them to compete against themselves, not their peers. The effectiveness of this program is driven by teacher motivation as well as school-wide involvement.

Hall of Fame takes place each Friday with an extra Hall of Fame opportunity on Monday if the class is “signed off” for good behavior in **all** of their specials the previous week.

### **Citizen of the Week**

This award is given to students in each class 1<sup>st</sup> through 8<sup>th</sup> grade who exhibit kindness, responsibility, and helpfulness. A citizen of the week student also completes all required homework and has excellent attendance. Teachers use the citizenship rubric in choosing this award. This is presented to class by the administrator or appointee on Friday and accompanied by written accolades from the teacher.

### **Student of the Month**

This award is given to those who show exemplary behavior in the following areas:

- A Student of the Month is kind and supportive of other students.
- A Student of the Month is responsible and turns in all work on time.
- A Student of the Month follows and models the rules and school expectations.
- A Student of the Month exhibits interest and enthusiasm about learning.
- A Student of the Month gets to school on time and has excellent attendance.

The Student of the Month is presented in a school assembly on the last Friday of the month and gets to have lunch with the administrator during the school day.

## **WAITING LIST ACCEPTANCE POLICY**

Once a student has withdrawn or been administratively withdrawn, the next sibling/child on the waiting list shall be contacted by the Secretary of the Board of Directors or the Administrative Assistant of Compass Public Charter School and an offer of enrollment shall be extended. The parent of the sibling/child offered enrollment has 2 business days from the time of notification to accept or decline the offer of enrollment. During the 2 business day waiting period, the parent and their student shall be given the opportunity to tour the school, meet personally with the Administrator, and allowed 1 hour of in-class observation. After the allotted time has expired and prior to extending enrollment to the next sibling/child on the waiting list, personal contact shall be made to the parent of the sibling/child offered enrollment by the Secretary of the Board of Directors or the Administrative Assistant of Compass Public Charter School to notify the parent that the offer of enrollment has expired and will be extended to the next sibling/child on the waiting list.

## **BUS RULES AND CONSEQUENCES (RIDING THE BUS SAFELY)**

The following is a complete list of bus safety rules. Please read and share with your child in a way that is understandable to the child.

1. BEFORE YOU GET ON THE BUS:
  - a. Be on time at your bus stop. The bus is not permitted to wait.
  - b. Stand on the sidewalk at the bus stop. If there is no sidewalk, stand on or near the curb. Stay off the street!
  - c. On dark or cloudy days, wear bright clothing.
  
2. GETTING ON THE BUS:
  - a. Stay in line and get on the bus as quickly as you can.
  - b. Help other students; do not crowd or push anyone.
  - c. Use the handrail when going up the bus steps.
  - d. Find a seat and stay in your seat. If needed, share your seat with another student.
  
3. WHILE RIDING ON THE BUS:
  - a. BE QUIET! Talking loudly is never permitted.
  - b. DO WHAT THE BUS DRIVER TELLS YOU. The bus driver has complete authority while you are riding the bus.
  - c. STAY IN YOUR SEAT. When on the bus, students must stay seated for safety reasons. Turning around or standing is never permitted. Windows may be opened, BUT YOU MUST NEVER LEAN OUT THE WINDOW OR PUT ARMS OUT THE WINDOW.
  - d. KEEP THE BUS CLEAN. By keeping feet off the seat back and putting all garbage in cans you will help make the bus safe. THE STUDENT WILL BE RESPONSIBLE FOR ANY VANDALISM THAT IS INCURRED.
  - e. KEEP YOUR BOOKS AND OTHER PERSONAL BELONGINGS ON YOUR LAP. Throwing of any material in or out of the bus is never permitted and will result in IMMEDIATE SUSPENSION FROM THE BUS.
  - f. KNOW THE USE OF THE EMERGENCY EXIT. Keep aisles clean and clear at all times in case of an emergency. The back emergency door is to be used ONLY IN THE CASE OF AN EMERGENCY.

4. GETTING OFF THE BUS:
  - a. REMAIN SEATED until the bus has COMPLETELY STOPPED.
  - b. CROSS THE ROAD IN FRONT OF THE BUS, following the instructions of the driver. Do not walk out into the road between parked cars.
  - c. WALK FACING TRAFFIC. When leaving the bus stop, always walk on the curb facing oncoming cars. Stay on sidewalks whenever possible. Do not cross the street unless necessary.

***SAFETY IS EVERYONE'S BUSINESS!***

We often tell children they need to take care of three general parts of their body while riding the school bus.

1. **Mouth** – Do not talk at a noise level that is distracting to the bus driver or use bad language on the bus.
2. **Hands and Feet** – Keep hands and feet to yourself. Does not push, hit, kick or throw things. Hands and/or feet must never be put out the window.
3. **Bottom** – Stay in your seat. Turning around or kneeling in your seat, or standing is not allowed.

If your child can assume responsibility for the three areas listed above and can show respect for self, other students, and the bus driver, citation will not be necessary. In the event your child violates a bus rule, the following consequences will be imposed.

- 1<sup>st</sup> offense: Warning; telephone call to parents and a copy of the driver's report.
- 2<sup>nd</sup> offense: Suspension of bus riding privileges for ten (10) school days. Parents will receive a telephone call from the school and a copy of the bus citation.
- 3<sup>rd</sup> offense: Suspension of bus riding privileges for the remainder of the calendar school year.

**RIDING THE BUS IS A PRIVILEGE! FOLLOW THE RULES! THE BUS DRIVER'S REPORT CAN CAUSE SUSPENSION OF ANY STUDENT FROM RIDING THE BUS!**

*Severe Clause: Compass Public Charter School and/or contracted bus company reserves the right to suspend bus-riding privileges at any time in the case of severe misbehavior.*

## **MEDICAL INSURANCE POLICY**

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. They are a fact of life and a part of the growing-up process our children go through. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school.

Compass Public Charter School does **not** provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. Compass Public Charter School carries only legal liability insurance.

Parents, please be prepared to pay for your child's possible medical expenses.